



## LATE ABSTRACT SUBMISSION GUIDELINES

This document contains the guidelines for the submission of abstracts to the WCPEC-8.



### 1. CONTENT AND FORMAT OF YOUR ABSTRACT

The abstract should contain new scientific work that has not been presented in another conference or published elsewhere. Each abstract will be reviewed by at least three independent experts from the global PV community.

#### Abstract format:

Abstracts (in the format of 1 page for the Summary of the Abstract + up to 3 explanatory pages) shall be written in English and include short sections addressing:

- Summary of the Abstract
- Applicable topic and sub-topic number (e.g. 1.2) and a brief justification of the choice of subtopic to assist the evaluation process
- Aim and approach used
- Scientific innovation and relevance
- Results or preliminary results and conclusions



This information provides the basis for the review and programme selection process, so please make sure to address all these aspects. Please include a brief justification of the choice of subtopic to assist the evaluation process.

Authors also need to provide:

- Full paper title
- Full name, affiliation, address, and e-mail of all authors



The total length should not be more than four A4 pages. We recommend a minimum of 2 pages in total to ensure a comprehensive evaluation of your work. We encourage authors to provide enough information to be evaluated correctly.



## 2. HOW TO SUBMIT YOUR ABSTRACT

1. Make sure that you have an account for the WCPEC-8 User Area. If you haven't done it yet, please create an account in the [User Area](#)
2. Send your Late Abstract to the e-mail address [pv.manuscripts@wip-munich.de](mailto:pv.manuscripts@wip-munich.de). Make sure that you use the provided template, which can be [downloaded here](#).
3. The correct subtopic (please see the [Conference Topics](#)) must be indicated in the abstract to ensure a correct scoring. The abstract content must be related to the subtopic chosen.
4. Send your abstract in Word format. Please make sure that your abstract Word is not password protected
5. You will receive an email notification after successful abstract submission. If you do not receive this email within 72 hours of submission, please contact us by email ([pv.manuscripts@wip-munich.de](mailto:pv.manuscripts@wip-munich.de)) to check the status of your submission.
6. If you would like to withdraw your abstract after the submission deadline, please contact us by email at [pv.manuscripts@wip-munich.de](mailto:pv.manuscripts@wip-munich.de)

**For questions concerning abstracts, please contact:**



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# 8th WORLD CONFERENCE ON PHOTOVOLTAIC ENERGY CONVERSION

26 – 30 SEPTEMBER 2022  
MILANO CONVENTION CENTRE · MILAN · ITALY



## 3. HOW IS MY ABSTRACT EVALUATED?

### 1. Abstract Review Process and Notification of Authors

The international Scientific Committee will review all abstracts that have been submitted on time and in the correct format and will suggest contributions for oral or for visual/poster presentation.

The main selection criteria are:

#### Content

- in line with the selected subtopic
- relevance for other groups active in PV
- clearly understandable and direct to the point

#### Innovation

advancement in terms of progress and novelty

#### Quality

scientific quality as well as the probability of a good presentation at the conference

If positively evaluated by the Scientific Committee, the abstract will be selected for Plenary, Oral or Visual/poster presentation. Plenary and Oral presentations are reserved for contributions covering a wider scope which are of interest to a broader audience and address the progress and novelties within the topic. Visual/poster presentations are mostly dedicated to issues of interest for specialists in a particular field.

Corresponding authors will be notified of the outcome of their abstract's evaluation.

## Presentation Formats



### Keynote Plenary Presentation

30 minutes speaking slot with Power Point



### Plenary Presentation

20 minutes speaking slot with Power Point



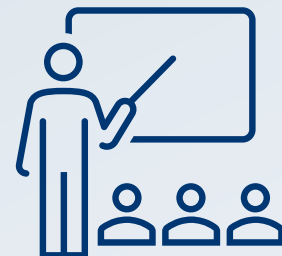
### Oral Presentation

15 minute speaking slot with PowerPoint



### Visual/Poster Presentation

Presentation through poster displayed during 4 days (Monday – Thursday) of the Conference. During Visual presentation sessions, authors of posters are requested to be present at their posters at the time indicated in the Conference Programme. This will give all delegates the opportunity for direct interaction, questions and discussion.





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## 2. Presentations and manuscripts

After the notification of authors, the *Notes for Authors* and *Instructions for Preparation of Papers* will be available online. These documents contain important information on how to prepare your presentation and your manuscript to be included in the Conference Proceedings.



## 4. IMPORTANT KEYDATES:

<b>4 February 2022</b>	Deadline for submission of abstracts
<b>February – End-April 2022</b>	Abstracts review and evaluation by the Scientific Committee
<b>End-April 2022</b>	Notifications of authors
<b>Beginning of September</b>	Submission of manuscript for the Conference Proceedings



## 5. REGISTRATION OF PRESENTERS/AUTHORS

Presenters and authors have to register for the Conference and to pay the respective conference registration fee. Please note that acceptance of your abstract for presentation in the Conference Programme, does not automatically register you for the Conference.



[\*\*CLICK HERE TO SUBMIT YOUR ABSTRACT\*\*](#)

